



APPLICATION FOR TENANCY

Should there be more than one applicant, a separate application form should be completed for each applicant

Address Of Premises Being Applied For

Carspace/Garage Number

No. Of Bedrooms

Personal Details

Title: Mr/Mrs/Miss/Ms or Other

Date of Birth

Full Name

Present Address

Contact Details

Work Home

Mobile Fax

Email:

Occupation Of Applicant Date Commenced

Emergency Contact

In Case Of Emergency, Name Of Friend/Relative

Address Of Friend/Relative

Phone

Work Home

Mobile

Employment History

Employer's Name

Employer's Address

Contact Details

Work Mobile

Email:

Previous Employer

Previous Employer's Address

Period Of Employment

to

Contact Details

Work Mobile

Note: The applicant acknowledges and consents to the Agent verifying personal and employment references and tenant history references

Signature Of Applicant

Date

Tenancy History

Name Of Present Landlord/Agent

Contact Details

Work Mobile

How Long At Present Address

Rent Paid

Name Of Previous Landlord/Agent

Contact Details

Work Mobile

Previous Address

Personal References

Reference 1

Reference 2

Vehicle Reg No. Driver's License

Passport No. Expiry Date

Occupant Details

Number Of Persons who will occupy the premises

Adults Children Age Of Children

Pets: Yes No

Smoker: Yes No

Financial Institution Details

Bank or Building Society

Branch BSB Account Number

Type Of Premises

Furnished Unfurnished

Rent

\$ per commencing from for a period of months

Residential Tenancy Agreement

Residential Tenancy Agreement to be

to be sign on at AM/PM

Initial Payment

Rental Bond \$

Rent From

to

Residential Tenancy Agreement Preparation Fee \$

Sub Total \$

Less Holding Fee \$

Total \$

Initial payment must be made in cash or bank/building society/credit union cheque or money order. Personal Occupant Details Cheques will not be accepted

Notice

If you dispute part or all of the amount specified by the agent in this itemized account, and if you are unable to resolve the dispute, you may apply to the Fair Trading Tribunal for a determination of the matter. By law, legal action to recover the amount specified in the itemized account cannot be commenced until 28 days after it has been served

Application

I, the Applicant hereby apply for the approval by the Owner of those premises referred to in this form to become the tenant of those premises on the terms and conditions contained in this form and in the Residential tenancy Agreement to be drawn up by the Owner's Real Estate Agent and request that pending consideration of my application, the premises be reserved in my favour.

Signature Of Applicant Date

Holding Fees For Approved Applicants

In accordance with Section 24 of the Residential Tenancies Act 2010, it is hereby acknowledged that the taking of the Holding Fee referred to in this Application for Tenancy Form is subject to the following conditions:

The applicant, if approved, will pay a Holding Fee of \$ [] equivalent to ONE weeks rental to hold the Premises in favour of a licant for a period of SEVEN days from [] to [], or as varied in writing.

1. If the Applicant has paid a Holding Fee, the Landlord must not enter a Residential Tenancy Agreement with any other person within 7 days of payment of the fee (or within such further period as may be agreed with the Applicant) unless the Applicant notifies the Landlord that they no longer wishes to enter the Residential Tenancy Agreement
2. A holding fee may be retained by the Landlord only if the Applicant enters into a Residential tenancy Agreement or refuses to enter into a Residential Tenancy Agreement.
3. A Holding Fee must not be retained by the Landlord if the tenant refuses to enter the Residential Tenancy Agreement because of a misrepresentation or failure to disclose a material fact by the Landlord or Landlord’s Agent.
4. If a Residential Tenancy Agreement is entered into after payment of a Holding Fee, then the fee must be paid to rent.
5. An Applicant cannot be asked to pay a Holding Fee unless the Tenant’s Application has been approved by the Landlord and the Holding Fee does not exceed 1 week’s rent of the Residential Premises

Have you made an application for accommodation in any social housing, as defined in the Residential Tenancy Act 2010 or aged care facility? YES NO
If yes, date application made []

Details of any repairs or other work to be carried out by the landlord under condition 4 above

I, the Applicant, do solemnly and sincerely declare that I am not bankrupt or a discharged bankrupt and affirm that the above information is true and correct. I have inspected the above mentioned property and wish to take up a tenancy for a period [] months, at a rental of [] per week and that the rental to be paid is within my means. I undertake to pay the rental bond in cash or as requested upon the signing of the Residential Tenancy Agreement.

We, **LOREBEND PTY LTD**, trading as, **GOODVEST REALTY INTERNATIONAL**, the Real Estate Agents, acting for the owners of the above premises acknowledge receipt of the above application and the Reservation Fee and agree:

1. to reserve the premises for the period and in accordance with the conditions above stated.
2. to notify the applicant within the reservation period whether or not the application has been approved.
3. and if the applicant has been approved to also prepare within the reservation period a Residential Tenancy Agreement/Lease of the premises

Privacy Policy

The personal information the prospective tenant provides in this application or collected from other sources is necessary for the Agent to verify the Applicants identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the Applicant in this application and during the course of the tenancy (if the application is successful) may be disclosed for the purpose for which it was collected to other parties including the Landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to Agent and/or Landlord. If the Applicant enters a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligations under that Agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may be disclosed to the Landlord, third party operators of tenancy reference databases and/or other agents. If the Applicant would like to access the personal information the Agent holds, they can do so by contacting the Agent at the address and contact numbers contained in this application. The Applicant can also correct this information if it is inaccurate, incomplete or out-of-date. If the information is not provided, the Agent may not be able to process the application or manage the tenancy.

Applicant’s Signature

Date []

Real Estate Agent’s Signature

Date []

To All Prospective Tenants,

Please provide us with the following documents in assisting us to process your application.

1. Colour Photocopy Of Identification (Passport, Driver's License)
2. Secondary Identification (Student Card, Letter Of Offer)
3. Current Bank Statements (Last 3 months)
4. Current Pay Slips or Employment Letter.
5. If currently renting, most current Residential Tenancy Agreement (Front Page)
6. If you currently own property, any rate notices (Water, Council)

We welcome any further documents to support your application.

Thank you.

Yours Faithfully,
Property Management Department
Goodvest Realty International.